

	GENERAL ORDER	Effective: 02-28-2022	# 04-03
	Section: Personnel	Replaces or Modifies: N/A	
	Title: Law Enforcement Contracts		
Issued by: Chief Deputy Mattie Provost			

I. Purpose:

To set standards concerning Agreements for Additional Law Enforcement Services as authorized by Fort Bend County Commissioners Court.

II. Policy Statement:

When the Sheriff deems that it is in the best interests of the overall provision of law enforcement services to the citizens of Fort Bend County, he/she may agree to provide additional law enforcement services under the terms and conditions authorized by Commissioners Court in an approved written Agreement with the entity receiving the services.

III. Definitions

For purposes of this General Order the terms Law Enforcement Contract and Contract mean an Agreement for Additional Law Enforcement Services as authorized by Fort Bend County Commissioners Court.

IV. Details and Procedure:

- A. Operational Standards
 - 1. The Bureau Commander over Criminal Law Enforcement is charged with overseeing the execution of the terms of service provision in the Contracts in an efficient manner.
 - 2. The Bureau Commander over Administration is charged with coordinating the processes associated with maintaining and/or obtaining Contracts regarding budgeting, interactions with Commissioners Court, and similar issues.
 - 3. The Bureau Commanders mentioned above will keep each other, the Chief Deputy, and Sheriff apprised of progress and issues concerning Agreements.

- B. Existing FBCSO Contract Renewals and Terminations
 - 1. The Bureau Commanders over Criminal Law Enforcement and Administration will provide recommendation to the Chief Deputy and Sheriff on renewal and/or termination issues based upon operational and administrative efficiencies.
 - 2. The Bureau Commander over Administration will coordinate the process for renewals and terminations insuring that deadlines are met and keeping the Chief Deputy and Sheriff apprised on necessary actions.
 - 3. Only the Chief Deputy or Sheriff may authorize final action to renew provision of service under a Contract or terminate provision of service under a contract.

C. Movements of Contracts between Agencies

1. In cases where a Contract exists in Fort Bend County with a service provider agency other than FBCSO and for whatever reason that Contract's service provision is subsequently taken over by the FBCSO, the following provisions apply:
 - a. In instances where there are 90 or less calendar days interruption of Contract coverage (interruption means a time period where a Contract is no longer in effect due to termination as defined in the particular Contract) or where there is to be no interruption of Contract coverage (only a transition from another agency to the FBCSO by execution of a new Contract), the Chief Deputy will cause a review of the circumstances surrounding the Contract, a review of the peace officers most recently performing the duties under the Contract, and an interview with the entity the Contract services are being provided to. Based upon this review the Chief Deputy may authorize hiring as entry level Deputy Sheriffs one or more of the peace officers who were most recently performing the Contract services (prior to hire these peace officers must meet minimum Deputy Sheriff hiring criteria as found in the Job Description for Deputy Sheriff and pass other testing / examination requirements approved by the Chief Deputy consistent with General Order #04-01 as applicable). Determination of pay rates for these entry level positions will be consistent as applicable with processes followed for transfers between County Departments as administered by Fort Bend County Human Resources.
 - b. In instances where there are over 90 calendar days interruption of Contract coverage (interruption means a time period where a Contract is no longer in effect due to termination as defined in the particular Contract), the Chief Deputy will fill positions with lateral movements of personnel or posting of a job opening (or a combination of actions) consistent with provisions of General Order #04-01. This section may also be used to fill positions covered in III.A.1 of this General Order above at the discretion of the Chief Deputy if he/she determines it is in the best interests of the FBCSO.
2. In cases where a Contract exists where the FBCSO is the service provider and for whatever reason the Contract is terminated or in any manner the service provider becomes another agency – movement of the Deputy Sheriff(s) in these contract positions at the time the action occurs will be accomplished by movement into open positions through lateral transfer(s) or in cases where no open positions exist in accordance with Civil Service Rules (Rules 3.00, 3.01, and 3.02 as amended).